



Executive Committee Meeting

Tuesday, March 25, 2025 – 7:30 a.m. to 8:30 a.m.

AGENDA/MINUTES

Agenda Item	Person Responsible	Status
1. Call to Order 2. Approve 3/25/25 Agenda 3. Approve 1/28/25 Minutes	Stacy Sime	I/D I/D/A I/D/A
<ul style="list-style-type: none">• <i>Stacy Sime called the meeting to order at 7:32 am.</i>• <i>Attendance: Lisa Heddens, Michelle Seibert, Amy Landas, Stacy Sime. Staff attendance: Eric Kress, Rebekah Brandmeyer.</i>• <i>Michelle Seibert motioned for approval of the 1/28/25 minutes and 3/25/25 agenda. Amy Landas seconded. Ayes: All.</i>		
Reports 4. CEO Board Updates 5. Local Board Updates	Lisa Heddens Stacy Sime	I/D I/D
<ul style="list-style-type: none">• <i>Lisa Heddens shared an updated roster of Chief Elected Officials serving on the CEO board. She also shared an update on Shared Liability Amendment execution. Six of the eight counties have executed.</i>• <i>Stacy Sime and Eric Kress shared some updates related to the function of “staff to the board” as the CIWDA prepares to appoint Mid Iowa Planning Alliance as local grant recipient. MIPA will provide the role of fiscal agent and staff to the board once their period of performance begins.</i>		
Discussion 6. Title II AEFLA Review Chair Identification 7. Board Executive Officer Succession Planning 8. Board Roster “Expansion” 9. Monitoring Updates a. State Monitoring Response b. Local Monitoring Plan 10. Budget Development 2025	Stacy Sime Stacy Sime Eric Kress Rebekah Brandmeyer Michelle Seibert	I/D I/D I/D I/D I/D
<ul style="list-style-type: none">• <i>The role and function of Title II AEFLA review was discussed at a high level. Michelle Seibert has some interest in leading the committee. Eric will send an invitation to the rest of the board to serve, as well.</i>• <i>Discussion occurred around the strategy of expanding the board roster to twenty-one, adding one additional business member and one additional representative of workforce. A decision will be asked for at the next Executive Committee meeting.</i>• <i>Board Officer Succession planning was reviewed and discussed. A recommended slate will be determined at the next committee meeting to be sent to the full board for the May meeting.</i>• <i>Rebekah Brandmeyer provided an overview of the state monitoring initial report, as well as the local response. She also provided updates related to local sub-recipient monitoring that will be conducted by the board of its current sub-recipients. Progress has been made in building out schedule, timeline, and monitoring tools for execution.</i>		

Vision – All Central Iowan’s are engaged and thriving in our workforce.



- *Michelle Siebert gave a high-level overview of the budgeting process and timeline for PY25/SFY26. She noted uncertainty with federal funding, but the committee would proceed under the current status quo.*

Wrap Up and Adjourn

Stacy Sime

I/D/A

- *Stacy Sime adjourned the meeting at 8:32 am.*