

**Central Iowa Local Workforce Area
Chief Elected Officer (CEO) Board Meeting
May 16, 2025 – 8:00 a.m.**

Agenda

Agenda Item	Person Responsible	Status
1) Call to Order <ul style="list-style-type: none"> <i>Lisa Heddens called the meeting to order at 8:03 a.m.</i> <i>In attendance CEO Members: Lisa Heddens, Julia Helm, Heather Stancil, Erich Kretzinger, Jill Altringer. Others in attendance: Eric Kress, Rebekah Brandmeyer, Andrew Collings.</i> 	Lisa Heddens	I/D/A
2) Approve Agenda 5/16/25 <ul style="list-style-type: none"> <i>Erich Kretzinger motioned to approve the 5/16/25 agenda. Heather Stancil seconded. Ayes: All.</i> 	Lisa Heddens	I/D/A
3) Approve Minutes from 2/21/25 <ul style="list-style-type: none"> <i>Heather Stancil motioned to approve the 2/21/25 minutes. Erich Kretzinger seconded. Ayes: All.</i> 	Lisa Heddens	I/D/A
4) Accept Reports <ul style="list-style-type: none"> a) WIOA Performance Metrics b) Finance c) Monitoring Reports <i>Erich Kretzinger motioned to accept the reports as included in the meeting packet. Jill Altringer seconded. Ayes: All.</i> 	Lisa Heddens	I/D/A
5) CEO Board Updates <ul style="list-style-type: none"> a) Shared Liability (28e) Amendment Filed b) Need Action - CEO Board Acknowledgement and Conflict of Interest c) Local Board Composition – Business Member Nomination Process <i>The Shared Liability Amendments have been executed by all eight counties and filed with the Secretary of State.</i> <i>Explanation occurred on the CEO Shared Liability Acknowledgement submission as referenced in the agreement. 4 of 8 have been received so far.</i> <i>The Business Board nomination process and board roster composition were reviewed. Nominations should come from business serving organizations in consultation with the CEO member. Two openings are anticipated, with an additional two positions up for reappointment.</i> 	Lisa Heddens	



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6) Board Action <ul style="list-style-type: none"> a) Program Year 25 WIOA Budget Approval b) Board Chair Appointment • <i>Heather Stancil motioned to approve the Program Year 25 budget as recommended by the CIWDB. Julia Helm seconded. Ayes: All.</i> • <i>Board Chair appointment tabled. Pending reappointment of candidate to the local board.</i> 	Lisa Heddens Lisa Heddens	I/D/A I/D/A
7) Board Staff Report <ul style="list-style-type: none"> a) Sub-Recipient Monitoring Overview b) Additional Updates – WARN • <i>An overview of recent WARN notices and response coordination was provided.</i> 	Eric Kress	I/D
8) Adjourn <ul style="list-style-type: none"> • <i>Julia Helm motioned to adjourn at 9:02 a.m. Erich Kretzinger seconded. Ayes: All</i> 	Lisa Heddens	I



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