



Finance Committee Meeting

April 23, 2025

1:00 p.m. to 2:00 p.m.

Agenda/Minutes

Agenda Item	Person Responsible	Status
Call to Order - Welcome and Check-In Approve Consent Agenda - Approve 4/23/2025 Agenda - Approve 3/12/25 Minutes Approve invoices	Michelle Seibert Michelle Seibert	 I/D/A
<i>Michelle Seibert called the meeting to order at 12:59 p.m.</i> <i>In attendance: Lisa Heddens, Tom Hayes, Michelle Seibert, and Amy Landas. Staff and Service Providers: Eric Kress, Heather Brooks, Alejandra Sinecio, and Samantha Marlatt.</i> <i>Tom Hayes motioned for approval of the consent agenda. Amy Landas seconded. Ayes: All.</i>		
Reports - Financial Reports ❖ Administration ❖ Program ❖ Fund Balances - Single Audit Updates - Federal WIOA Funding Updates	Kassie Ruth (<i>absent</i>) Eric Kress/Kassie Ruth (<i>absent</i>) Eric Kress	I/D I/D I/D
<i>Eric Kress provided the financial reports. No issues were noted. Eric provided an update on correction allocation of Work Experience costs for July-November 2024 for the Youth and Young Adult costs.</i> <i>Eric Kress noted the State Auditor's office conducted fieldwork on the PY22/SFY23 single audit the week of 4/14/25. The report would be completed "as soon as possible."</i> <i>High level updates and discussion occurred on the federal budget continuing resolution and appropriations process for WIOA.</i> <i>Eric Kress reported that all eight counties in the CIWD Area have executed their shared liability amendments.</i>		
Discussion Items and Updates - PY25 Program Budget Review and Recommendation - Year End Forecasting – Funds transfer status - Local Sub-Recipient Monitoring Update	Eric Kress Michelle Seibert Kassie Ruth	I/D/A I/D I/D
<i>Extensive conversation occurred on the program budget recommendation for PY25/SFY26. The final recommendation was sent to the Executive Committee to determine.</i>		



- *No action or discussion on “year-end forecasting – funds transfer” and “local sub-recipient monitoring” occurred. Refer to the meeting packet for updates.*

Wrap Up and Adjourn	Michelle Seibert	I/D/A
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