Central Iowa Workforce Development Board
QUARTERLY BOARD MEETING
Thursday, May 8, 2025 – 8:00 a.m. to 10:00 a.m.

Microsoft Teams

AGENDA/MINUTES

Agenda Item	Person Responsible	Status
I. Welcome and Call to Order • 8 am to 9 am – Board Business • 9 am to 10 am – Working Session	Stacy Sime	I
• *Stacy Sime called the meeting to order at 8:07 am.* • *Board Member attendance: Stacy Sime, Michelle Seibert, Lauren Robins, Michelle Schott, Abigail Miller, Lana Pol, Megan Crawford, Paula Martinez, Rob Denson, William Berning, Kathleen Davis, Tom Hayes, Teri Vos.* • *Others in attendance: Rebekah Brandmeyer, Eric Kress, Alejandra Sinecio, Heather Brooks, Samanthya Marlatt, T. Waldmann-Williams, Sara Bath, Shara Bradley Reginald McDade.*		
II. Consent Agenda 1. Full Board Meetings a. 5/8/25 - Agenda b. 2/13/25 - Minutes 2. Executive Committee a. 1/28/25 - Approved Minutes b. 4/29/25 - Draft Minutes 3. Finance Committee a. 1/22/25 - Approved Minutes b. 4/23/25 - Draft Minutes 4. Planning and Operations Committee a. 1/24/25 - Approved Minutes b. 5/2/25 - Draft Minutes 5. Youth Committee a. 1/23/25 - Notes b. 4/24/25- Draft Minutes 6. Disability Access Committee a. 1/27/25 - Approved Minutes b. 4/21/25 - Draft Minutes 7. 2025 Board and Committee Calendar 8. Board Scorecard 9. WIOA Title I Performance Metrics – PY24 Quarter 2 10. Financial Report(s)	Stacy Sime	I/D/A

<table>
<tr><td>a. WIOA Budget Spreadsheet
b. Grant Balances</td><td></td><td></td></tr>
<tr><td colspan="3">• Rob Denson motioned to approve the consent agenda. Paula Martinez seconded. Ayes: All.</td></tr>
<tr><td>Regular Agenda
III. Board Reports
1. Sub-recipient Program Reports
a. One Stop Operator
b. National ABLE Network Title I AD/DW
c. YSS Title I Y/YA
2. Staff to the Board
a. Compliance and Monitoring
b. Chief Elected Updates
c. Executive Director Report</td><td>Sara Bath
Heather Brooks
Samanthya Marlatt

Rebekah Brandmeyer
Eric Kress
Eric Kress</td><td>I/D

I/D</td></tr>
<tr><td colspan="3">• One Stop Operator highlighted IowaWORKS center activity. Visitors to the center this program year are already at 114% of last program year’s annual amount.
• Adult and Dislocated Worker report on program activities and services. Highlight on CDL info session and training pathways.
• Youth and Young Adult shared a client success story, as well as program enrollment updates.
• State monitoring conditional approval has been granted. The approval requires updated supportive services policies to be implemented, documentation of staff training, and the completion of sub-recipient monitoring.
• Local sub-recipient onsite monitoring has occurred, and reports are being created.
• The CEO board reports that all eight counties in the area have executed the shared liability agreement amendment.
• Board staff are focused on encouraging career pathways for refugees and English language learners by partnering with community organizations, employers, and researching technological platforms and unique program strategies.
• Federal funding for the future is uncertain. Board members may advocate for their local legislators to prioritize workforce funding. Board staff are doing scenario planning in case there is a change in funding.</td></tr>
<tr><td>IV. Board Action
1. Board Officer Voting
a. Chair Nomination and Vote
b. Vice-Chair Vote
c. Secretary-Treasurer Vote
2. PY25 Program Budget Recommendation
3. Policy Recommendations
a. Youth Incentive Payments and Stipends
b. Stipends
c. Financial Literacy</td><td>Stacy Sime

Michelle Seibert

Paula Martinez</td><td>I/D/A

I/D/A
I/D/A

I/D/A</td></tr>
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d. Supportive Service Procedures	Eric Kress	
• *Tom Hayes motioned to approve Lana Pol as vice-chair and Michelle Seibert as secretary/treasurer. Paula Martinez seconded. Ayes: All. Abstained: Lana Pol, Michelle Seibert.* • *Paula Martinez motioned to recommend Stacy Sime as chair to the CEO Board. Tom Hayes seconded. Ayes: All. Abstained: Stacy Sime.* • *The PY25 program budget as recommended by the Executive Committee was approved unanimously.* • *Local Policy and Procedure amendments as presented and recommended by the Youth Committee were approved unanimously.*		
V. Work Session		
1. Business Representative and Board Members Feedback 2. WARN and Rapid Response Updates	Eric Kress	I/D
IV. Adjournment	Stacy Sime	I/D/A
• *Stacy Sime adjourned the meeting at 10:03 am.*		