



Planning and Operations Committee Meeting

July 25, 2025

8:00 a.m. to 9:00 a.m.

AGENDA/MINUTES

Full AGENDA	Person Responsible	Status
Call to Order Welcome and Check-In	Abigail Miller	I/D/A
<u>Consent Agenda Approval</u> 7/25/2025 Approve Agenda 5/2/2025 Approve Minutes - Committee Chart of Work - State Monitoring Final Determination Approval Letter - State Monitoring Final Report	Abigail Miller	A
<i>Abigail Miller called the meeting to order at 8:02 am.</i> <i>Attendance: Rob Denson, Natalie Baysinger, Lauren Robins, Abigail Miller, William Berning, T. Waldmann-Williams, Eric Kress, Sara Bath, Heather Brooks.</i> <i>Rob Denson motioned for approval of the consent agenda. William Berning seconded. Ayes: All.</i>		
<u>Regular Agenda</u>		
Reports - IowaWORKS One Stop Operator Report - Title I Adult and Dislocated Worker Report - Executive Director - Title II Adult Education Status Update - Business Member Announcements	Sara Bath Heather Brooks Eric Kress Michelle Schott CIWDB Business Members	I/D
<i>Sara Bath shared updates related to IowaWORKS Des Moines office; including events and outreach. She highlighted the local team serving as panelists at the Iowa Literacy Conference, and the success of CDL info sessions. She also shared that the center has intentionally increased the quality of referrals between WIOA programs; which has resulted in less overall referrals but better customer experience.</i> <i>Heather Brooks highlighted a summer Work Experience cohort in partnership with a number of community-based organizations incorporating English language advancement and career pathways in childcare, direct care professional, and maintenance. She also provided updates on the partnership pilot with FreeWorld for cdl career pathways for job seekers with a criminal record. There have been a few hiccups in the quality and/or accessibility of training schools. They are working to remedy that, as well as considering on the job cdl training rather than through training schools to attain the CDL if necessary.</i>		

Vision – All Central Iowan's are engaged and thriving in our workforce.



<i>Business member feedback included; manual transmission training for CDL does have more value than automatic only, rural work site labor demand has been hard to fill, and construction jobs have slowed in Central Iowa.</i>		
Action and Discussion Items - Labor Market Info, WARN Notices, Trends 16 Responsibilities of the Local Workforce Board - September Workforce Advocacy Planning - Business Driven Board Work	Eric Kress Eric Kress Eric Kress Abigail Miller	I/D I/D I/D I/D
<i>Discussions occurred on trends related to layoffs. The WARN list was reviewed, and then discussion on awareness of layoffs that don't rise to the WARN level of 25 or more.</i> <i>Eric Kress went through the responsibilities of the local workforce board. He advises the board has created a foundation to manage many of the basic or foundational compliance responsibilities, and now can focus more on convening stakeholders, as well as assessing and communicating data and best practices.</i> <i>Discussion around September workforce development advocacy occurred. IowaWORKS will be hosting the Greater Des Moines Partnership's Workforce Collaborative on September 9. Discussion occurred about complimentary events or messaging with that.</i> <i>Abigal Miller discussed learning from the 2025 NAWB Forum around business-driven boards and business coalitions. She shared the value proposition to business if you can convene and speak to system partners in one place. We would like to launch a business coalition in the fall. Industry to be determined. Eric suggested the transportation and warehousing industry, and an assessment of the availability of training be a topic of coalition work.</i>		
Wrap Up and Adjourn	Abigail Miller	I/D/A
<i>Abigal Miller adjourned the meeting at 9:04 am.</i>		

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