

**Central Iowa Local Workforce Area
Chief Elected Officer (CEO) Board Meeting
August 15, 2025 – 8:00 a.m.**

Agenda / Minutes

Agenda Item	Person Responsible	Status
1) Call to Order 2) Approve Agenda 8/15/25 3) Approve Minutes from 6/20/25	Lisa Heddens Lisa Heddens Lisa Heddens	I I/D/A I/D/A
<ul style="list-style-type: none"> <i>Lisa Heddens called the meeting to order at 8:07 am.</i> <i>In attendance: Lisa Heddens, Julia Helm, Erich Kretzinger, Jim Mueller, and Heather Stancil. Eric Kress and Andrew Collings also attended.</i> <i>Julia Helm motioned to approve the agenda for 8/15/25. Erich Kretzinger seconded. Ayes: All.</i> <i>Jim Mueller motioned to approve the minutes from the 6/20/25 meeting. Erich Kretzinger seconded. Ayes: All.</i> 		
4) Accept Reports <ul style="list-style-type: none"> a) Q3 WIOA Performance Metrics b) Audit Report c) Finance – Year End Information d) IWD State Monitoring Determination e) Sub-Recipient Monitoring Reports 	Lisa Heddens Lisa Heddens	I/D/A
<ul style="list-style-type: none"> <i>Erich Kretzinger mentioned to accept the reports as submitted. Julia Helm seconded. Ayes: All.</i> 		
5) CEO Board Updates/Action <ul style="list-style-type: none"> a) MIPA Integration – MOU b) MOU Ticket to Work funds c) Local Board – Member Nominations Received d) CLEO Training Recap and Next Step 	Lisa Heddens	I/D
<ul style="list-style-type: none"> <i>Eric Kretzinger motioned to support the CLEO in signing the MOU partnership agreement between the CEO Board, the CIWDB, and MIPA. Heather Stancil seconded. Ayes: All.</i> <i>Jim Mueller motioned to support the CLEO in signing the MOU between the CEO Board, CIWDB, and MIPA regarding the acceptance of the Ticket to Work fund balance. Erich Kretzinger seconded. Ayes: All.</i> <i>Julia Helm motioned to appoint Stacy Kilstofte of American Packaging to the CIWDB as a Business Member. Jim Mueller seconded. Ayes: All.</i> 		



Office Phone :
515-304-3905



Email :
info@ciwdb.org



Address :
939 Office Park Rd, Suite 306, West Des Moines, IA 50265

<ul style="list-style-type: none"> <i>Erich Kretzinger motioned to appoint Erica Spiller to replace Rob Denson as the representative of post-secondary education on the CIWDB. Jim Mueller seconded. Ayes: All.</i> <i>Eric Kress will send out a survey to the CEO Board for future continuing education and training topics.</i> 		
6) Workforce Trends and Labor Market Information	Eric Kress	I/D
<ul style="list-style-type: none"> <i>Eric Kress provided labor market information through Iowa Workforce Development sources. He further discussed some of the focus of the CIWDB on Rapid Response efforts to WARN Notices, and the launching of industry collaboratives.</i> 		
7) Adjourn		
<ul style="list-style-type: none"> <i>Erich Kretzinger motioned to adjourn the meeting at 9:03 am. Julia Helm seconded. Ayes: All.</i> 		



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