

## Planning and Operations Committee Meeting

October 24, 2025

8:00 a.m. to 9:00 a.m.

### AGENDA/MINUTES

Full AGENDA	Person Responsible	Status
<b>Call to Order</b> <ul style="list-style-type: none"> <li>Welcome and Check-In</li> </ul>	Natalie Baysinger	I/D/A
<b>Consent Agenda Approval</b> <ul style="list-style-type: none"> <li>10/24/2025 Approve Agenda</li> <li>9/19/2025 Approve Minutes</li> </ul>	Natalie Baysinger	A
<ul style="list-style-type: none"> <li><i>Natalie Baysinger called the meeting to order at 8:03 am.</i></li> <li><i>In attendance: Natalie Baysinger, T. Waldmann-Williams, Michelle Schott, William Berning, Eric Kress, Sara Bath, and Heather Brooks.</i></li> <li><i>William Berning motioned to approve the 10/24/25 agenda and 9/19/25 minutes.</i></li> </ul>		
<b>Reports</b> <ul style="list-style-type: none"> <li>IowaWORKS One Stop Operator Report</li> <li>Title I Adult and Dislocated Worker Report <ul style="list-style-type: none"> <li>Incumbent Worker Status Update</li> </ul> </li> <li>Staff to the Board Update <ul style="list-style-type: none"> <li>Advocacy Update</li> <li>Federal Legislation Updates</li> <li>Iowa DOGE Report</li> </ul> </li> <li>Business Member Announcements</li> </ul>	Sara Bath Heather Brooks Eric Kress CIWDB Business Members	I/D
<ul style="list-style-type: none"> <li><i>Sara Bath provided One Stop Operator updates including customer service rating, in-service training, and visit totals.</i></li> <li><i>Heather Brooks shared Title I updates including enrollment totals and outreach efforts. Additionally, she spotlighted work experience activities for clients that were recently completed.</i></li> <li><i>Eric Kress provided a brief recap of Workforce Development Month events. He also introduced the Iowa DOGE report.</i></li> <li><i>Natalie Baysinger provided industry feedback related to trends in construction and skilled trades.</i></li> </ul>		
<b>Action and Discussion Items</b> <ul style="list-style-type: none"> <li>Analyze Labor Market Info, WARN Notices, Trends</li> <li>Discuss Business Collaboratives Update</li> <li>Review "One Stop" Re-Certification Timeline</li> <li>Review Annual Report Status</li> <li>Discuss – Future Strategies</li> </ul>	Eric Kress	I/D
<ul style="list-style-type: none"> <li><i>Eric Kress provided an overview of unemployment data, employment trends, WARN's, and top jobs.</i></li> <li><i>Eric Kress shared timelines for the re-certification of the IowaWORKS Des Moines office. A business board member will be needed to serve on the evaluation team.</i></li> <li><i>Eric Kress shared a timeline for a review of the 2024 Local Plan, as well as production of the 2025 annual report.</i></li> </ul>		
Wrap Up and Adjourn	Natalie Baysinger	I/D/A
<ul style="list-style-type: none"> <li><i>The meeting was adjourned at 9:00 am.</i></li> </ul>		