

**Central Iowa Local Workforce Area
Chief Elected Officer (CEO) Board Meeting
November 21, 2025 – 8:00 a.m.
Teams Virtual Meeting**

Agenda/Minutes

Agenda Item	Person Responsible	Status
1) Call to Order	Lisa Heddens	I
2) Approve Agenda 11/21/25	Lisa Heddens	I/D/A
3) Approve Minutes from 8/15/25	Lisa Heddens	I/D/A
4) Accept Reports		
a) Performance	Eric Kress	I/D/A
i) 2024 WIOA Performance Metrics – Annual		
b) Financial Reports		
i) Grant Balances		
ii) Actual to Budget		
iii) SFY23 Single Audit		
c) WIOA Compliance Updates		
i) Memo on IPBS training		
ii) State Monitoring Notification		
5) Board Action	Eric Kress	I/D/A
a) Local Board Appointment		I/D/A
b) Local Board Resignation	Eric Kress	I/D
6) Workforce Trends and Labor Market Information	Eric Kress	I/D
7) Federal Updates / Advocacy Day Report	Eric Kress	I/D
8) Adjourn	Lisa Heddens	I/D/A
<ul style="list-style-type: none"> • <i>Lisa Heddens called the meeting to order at 8:05 am.</i> • <i>In attendance: Lisa Heddens, Julia Helm, Erich Kretzinger, Jill Altringer, and Heather Stancil. MIPA Staff in attendance: Eric Kress, Andrew Collings.</i> • <i>Julia Helm motioned to approve the 11/21/25 agenda. Erich Kretzinger seconded. Ayes: All.</i> • <i>Erich Kretzinger motioned to approve the 8/15/25 minutes. Julia Helm seconded. Ayes: All.</i> • <i>Jill Altringer motioned to accept the reports as presented. Julia Helm seconded. Ayes: All.</i> • <i>Julia Helm motioned to accept the local workforce board resignation of Jeremy Dyvig, and to approve Brenda Clouse’s nomination for appointment to the local workforce board. Erich Kretzinger seconded. Ayes: All.</i> • <i>Lisa Heddens adjourned the meeting at 8:38 am.</i> 		