



**Central Iowa Workforce Development Board**  
**QUARTERLY BOARD MEETING**

Thursday, August 14, 2025 – 8:00 a.m. to 10:00 a.m.

**AGENDA/MINUTES**

Agenda Item	Person Responsible	Status
I. Welcome and Call to Order	Stacy Sime	I
<ul style="list-style-type: none"> <li><i>Board Members in attendance: Stacy Sime, Megan Crawford, Kathleen Davis, Tom Hayes, Amy Landas, Jeremy Lindquist, Paula Martinez, Tom Hayes, Abigail Miller, Lana Pol, Michelle Schott, Jeanae Sikkink, Teri Vos. William Berning joined mid meeting. Others in attendance: Eric Kress, Erica Spiller, Sara Bath, Reggie McDade, Heather Brooks, Samantha Marlatt, Alejandra Sinecio, Rebekah Traver, Chad Pierce, Jessica Fredricksen, Lisa Heddens, T. Waldmann-Williams and Ethan Wherry. Vonnie Stewart Kai and Drew Emerson joined during the meeting.</i></li> </ul>		
II. Consent Agenda <ol style="list-style-type: none"> <li>Full Board Meetings               <ol style="list-style-type: none"> <li>8/14/25 - Agenda</li> <li>5/8/25 - Minutes</li> </ol> </li> <li>Executive Committee               <ol style="list-style-type: none"> <li>4/29/25 - Approved Minutes</li> <li>7/29/25 - Draft Minutes</li> </ol> </li> <li>Finance Committee               <ol style="list-style-type: none"> <li>4/23/25 - Approved Minutes</li> <li>7/23/25 - Draft Minutes</li> </ol> </li> <li>Planning and Operations Committee               <ol style="list-style-type: none"> <li>5/2/25 - Approved Minutes</li> <li>7/25/25 - Draft Minutes</li> </ol> </li> <li>Youth Committee               <ol style="list-style-type: none"> <li>4/24/25 - Minutes</li> <li>7/24/25- Draft Minutes</li> </ol> </li> <li>Disability Access Committee               <ol style="list-style-type: none"> <li>4/21/25 - Approved Minutes</li> <li>7/21/25 - Draft Minutes</li> </ol> </li> <li>WIOA Title I Performance Metrics – PY24 Quarter 3</li> <li>2025 Board and Committee Calendar</li> <li>Board Scorecard 8/1/25</li> </ol>	Stacy Sime	I/D/A
<ul style="list-style-type: none"> <li><i>Jenae Sikkink motioned to approve the consent agenda. Teri Vos seconded. Ayes: All.</i></li> </ul>		
III. Reports <ol style="list-style-type: none"> <li>Sub-recipient Program Reports               <ol style="list-style-type: none"> <li>CICPC/One Stop Operator</li> <li>National ABLE Network Title I AD/DW</li> <li>YSS Title I Y/YA</li> </ol> </li> <li>Staff to the Board</li> </ol>	Sara Bath Heather Brooks Samanthya Marlatt	I/D/A

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<ul style="list-style-type: none"> <li>a. Chief Elected Officials Board - MIPA</li> <li>b. Finance – Year End Close Out</li> <li>c. Compliance and Monitoring</li> </ul> <p>3. Motion to accept Sub-Recipient Monitoring Reports</p>	Eric Kress	I/D/A
<ul style="list-style-type: none"> <li>• <b><i>Lana Pol motioned to accept the sub-recipient monitoring reports as presented. Michelle Schott seconded. Ayes: All.</i></b></li> </ul>		
<p><b>IV. Board Action</b></p> <ul style="list-style-type: none"> <li>1. Approve MOU with MIPA/CEO Board/CIWDB</li> <li>2. Approve MOU for Ticket to Work funds</li> <li>3. Secretary/Treasurer Nominations</li> <li>4. Secretary/Treasurer Vote</li> <li>5. Approve Sub-Committee Roster</li> <li>6. Approve IowaWORKS MOU addition: Youth Build</li> </ul>	Stacy Sime	I/D/A
<ul style="list-style-type: none"> <li>• <b><i>Lana Pol motioned to support the board chair to sign the MOU partnership agreement between the CLEO, CIWDB, and MIPA. Teri Vos seconded. Ayes: All.</i></b></li> <li>• <b><i>Lana Pol motioned to support the board chair to sign the MOU for MIPA to accept the Ticket to Work fund balance. Teri Vos seconded. Ayes: All.</i></b></li> <li>• <b><i>Lana Pol motioned to vote Amy Landas as Board Secretary/Treasurer. Jenae Sikkink seconded. Ayes: All.</i></b></li> <li>• <b><i>Lana Pol motioned to approve the board sub-committee rosters as presented. Teri Vos seconded. Ayes: All.</i></b></li> <li>• <b><i>Lana Pol motioned to allow the chair to sign amendments to the IowaWORKS MOU on behalf of the board at her discretion. Jenae Sikkink seconded. Ayes: All.</i></b></li> </ul>		
<p><b>V. Work Session</b></p>		
<ul style="list-style-type: none"> <li>1. Labor Market Analysis</li> <li>2. Business Members’ Feedback</li> <li>3. Business Coalition Planning</li> <li>4. WARN and Rapid Response Reporting</li> </ul>	Eric Kress Eric Kress Abigail Miller Sara Bath	I/D
<ul style="list-style-type: none"> <li>• <b><i>Eric Kress presented Labor Marketing information as provided by Iowa Workforce Development sources. Those included Unemployment statistics, top jobs, and WARN’s.</i></b></li> <li>• <b><i>Open feedback for business members to share input occurred.</i></b></li> <li>• <b><i>Abigail Miller presented the importance of business leadership of local boards. CIWDB will launch its first sector collaborative on transportation and warehousing. The first project likely will be an assessment of training for the area.</i></b></li> <li>• <b><i>Eric Kress shared an update on a cross functional group evaluating Rapid Response efforts, as well as conversion into dislocated worker enrollments. Feedback was provided.</i></b></li> </ul>		
<p><b>VI. Adjournment</b></p>	Stacy Sime	I/D/A
<ul style="list-style-type: none"> <li>• <b><i>Lana Pol motioned to adjourn the meeting at 10:02 am.</i></b></li> </ul>		



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