



Planning and Operations Committee Meeting  
 January 23, 2026  
 8:00 a.m. to 9:00 a.m.

**AGENDA/MINUTES**

Full AGENDA	Person Responsible	Status
<b>Call to Order</b> <ul style="list-style-type: none"> <li>Welcome and Check-In</li> </ul>	Abigail Miller	I/D/A
<b>Consent Agenda Approval</b> <ul style="list-style-type: none"> <li>1/23/2026 Approve Agenda</li> <li>10/24/2025 Approve Minutes</li> </ul>	Abigail Miller	A
<ul style="list-style-type: none"> <li><i>In attendance: Abigail Miller, Natalie Baysinger, Michelle Schott, Jenae Sikkink, T. Waldmann-Williams, Stacy Kilstofte, Heather Brooks, Sara Bath, Alejandra Sinecio, Eric Kress, Chad Pierce.</i></li> <li><i>Abigail Miller called the meeting to order at 8:02 am.</i></li> <li><i>Jenae Sikkink motioned to approve the consent agenda. Michelle Schott seconded. Ayes: All.</i></li> </ul>		
<b>Reports</b> <ul style="list-style-type: none"> <li>IowaWORKS One Stop Operator Report</li> <li>Title I Adult and Dislocated Worker Report               <ul style="list-style-type: none"> <li>Rapid Response Update</li> <li>Incumbent Worker Training Update</li> </ul> </li> <li>Staff to the Board Update               <ul style="list-style-type: none"> <li>Review Board Annual Goals</li> <li>DOGE Townhall Feedback</li> </ul> </li> <li>Business Member Announcements</li> </ul>	Sara Bath Heather Brooks  Eric Kress  CIWDB Business Members	I/D
<ul style="list-style-type: none"> <li><i>Sara Bath provided a report on IowaWORKS services delivered information, events, and customer service feedback.</i></li> <li><i>Heather Brooks provided an update on the Adult and Dislocated Worker program. She highlighted efforts related to new initiatives for staffing to support Rapid Response efforts.</i></li> <li><i>Eric Kress discussed the opportunity and outreach efforts for Incumbent Worker Training.</i></li> </ul>		
<b>Action and Discussion Items</b> <ul style="list-style-type: none"> <li>Analyze Labor Market Info, WARN Notices, Trends</li> <li>Business Collaboratives Update</li> <li>Business Feedback</li> </ul>	Eric Kress	I/D
<ul style="list-style-type: none"> <li><i>Natalie Baysinger, Stacy Kilstofte, and Abigail Miller provided business and industry feedback from their respective points of view.</i></li> </ul>		
<b>Wrap Up and Adjourn</b>	Abigail Miller	I/D/A
<ul style="list-style-type: none"> <li><i>Abigail Miller adjourned the meeting at 8:55 am.</i></li> </ul>		