



Central Iowa Workforce Development Board  
 Youth Standing Committee Meeting  
 Thursday, January 22, 2026  
 3:00 p.m. to 4:00 pm

[Microsoft Teams Meeting](#)

## AGENDA/MINUTES

Agenda Item	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> <li>Approve 1/22/2026 Agenda</li> <li>Approve 10/23/2025 Minutes</li> </ul>	Paula Martinez	I/D/A
<ul style="list-style-type: none"> <li><i>Paula Martinez called the meeting to order at 3:04pm.</i></li> <li><i>In attendance: Paula Martinez, Teri Vos, Brandon Patterson, Mike Cooper, Bob Brown, Paige Kloster, Drew Emerson, Shara Bradley, Eric Kress, and 2 reps from JobCorps Jason Damerval, and Maggie Fitzpatrick.</i></li> <li><i>Mike Cooper motioned to approve the 1/22/26 agenda. Teri Vos seconded. Aye: All.</i></li> <li><i>Mike Cooper motioned to approve the 10/23/25 minutes. Bob Brown seconded. Ayes: All.</i></li> </ul>		
Reports <ul style="list-style-type: none"> <li>2025 Q1 Performance Metrics</li> <li>WIOA Title I - YSS Report</li> <li>Job Corps Ottumwa – Community Open House</li> </ul>	Eric Kress Shara Bradley Paula Martinez	I/D I/D I/D
<ul style="list-style-type: none"> <li><i>Eric Kress shared 2025 Quarter 1 WIOA performance metrics. He gave an overview of reporting timeframes, as well as information related specifically to Measurable Skills Gains (MSG). Shara Bradley shared some of the interventions underway to improve that MSG metric.</i></li> <li><i>Paula Martinez and Eric Kress gave an overview of their visit to a community outreach event at Ottumwa JobCorps.</i></li> </ul>		
Discussion <ul style="list-style-type: none"> <li>Summer Youth Internship Grant and Program</li> <li>YSS Sub-Recipient Monitoring</li> <li>Work Experience Provision</li> </ul>	Eric Kress Eric Kress Eric Kress	I/D I/D I/D
<ul style="list-style-type: none"> <li><i>Eric Kress gave an overview of efforts to strengthen the alignment between the Summer Youth Internship Grant offered by IWD, and the grant priority of WIOA co-enrollment. Eric shared that he participated as a panelist during the grant webinar earlier on 1/22/25. Mike Cooper noted his attendance on the webinar.</i></li> <li><i>Discussion occurred about diversifying work experience placement for WIOA Title I participants, as well as current placement settings.</i></li> <li><i>Bob Brown, Brandon Patterson, and Mike Cooper gave organizational announcements for upcoming events including “Iowa Women in the Trades” and “Build my Future,” the later scheduled for April 15, 2026.</i></li> </ul>		
Adjourn <ul style="list-style-type: none"> <li>Bob Brown motioned to adjourn; Mike Cooper seconded. The meeting adjourned at 4:00 pm.</li> </ul>	Paula Martinez	I/D/A