



Planning and Operations Committee Meeting
 March 13, 2026
 8:00 a.m. to 9:00 a.m.
 Microsoft Teams Meeting

POSTED
 EC 4/27/26

AGENDA/MINUTES

Full AGENDA	Person Responsible	Status
Call to Order <ul style="list-style-type: none"> • Welcome and Check-In • 3/13/2026 Approve Agenda • 1/23/2026 Approve Minutes 	Abigail Miller	I/D/A
<ul style="list-style-type: none"> • Abigail Miller called the meeting to order at 8:02 am. • In attendance: Abigail Miller, William Berning, T. Waldmann-Williams, Natalie Baysinger, Stacy Kilstofte, Michelle Schott, Heather Brooks, Eric Kress, Sara Bath. • William Berning motioned to approve the 3/13/26 agenda and 1/23/26 minutes as presented. Michelle Schott seconded. Ayes: All. 		
Reports <ul style="list-style-type: none"> • IowaWORKS One Stop Operator Report • Title I Adult and Dislocated Worker Report • Staff to the Board Update <ul style="list-style-type: none"> ○ State Monitoring ○ Local Monitoring ○ One Stop Certification Timeline ○ Local Plan Modification Timeline ○ IowaWORKS MOU update 	Sara Bath Heather Brooks Eric Kress	I/D
<ul style="list-style-type: none"> • Sara Bath provided a report on the IowaWORKS office. • Heather Brooks provided a report on Title I activities. • Eric Kress provided updates related to board required functions related to compliance and oversight. 		
Action and Discussion Items <ul style="list-style-type: none"> • Incumbent Worker Training Application Review • Analyze Labor Market Info, WARN Notices, Trends • Business Feedback 	Abigail Miller Eric Kress Open	I/D/A I/D I/D
<ul style="list-style-type: none"> • T. Waldmann-Williams motioned to approve up to \$10,000 each for Incumbent Worker Training contracts for Mainstream Living and StoryPoint Group. Abigail Miller seconded. Ayes: All. • Discussion occurred about trends in manufacturing and transportation. 		
Wrap Up and Adjourn	Abigail Miller	I/D/A
<ul style="list-style-type: none"> • Abigail Miller adjourned the meeting at 9:08 am. 		