

**Central Iowa Workforce Development Board
QUARTERLY BOARD MEETING**

Thursday, February 12, 2026 – 8:00 a.m. to 10:00 a.m.
IowaWORKS, 200 E Army Post Road, Des Moines or
Microsoft Teams

POSTED
5/7/26 EK

AGENDA/MINUTES

Agenda Item	Person Responsible	Status
I. Welcome and Call to Order	Stacy Sime	I
<ul style="list-style-type: none"> • <i>Stacy Sime called the meeting to order at 8:02 am.</i> • <i>Board members in attendance: William Berning, Brenda Clouse, Megan Crawford, Kathleen Davis, Stacy Kilstofte, Amy Landas, Paula Martinez, Abigail Miller, Lana Pol, Lauren Robins, Michelle Schott, Jenae Sikkink, Stacy Sime, Erica Spiller. Others Eric Kress, Sara Bath, Alejandra Sinecio, Heather Brooks, Andrew Collings, Ethan Wherry, Reggie McDade, Sara Zejnic.</i> 		
II. Consent Agenda <ol style="list-style-type: none"> Full Board Meetings <ol style="list-style-type: none"> 2/12/26 - Agenda 11/6/25 - Draft Minutes Executive Committee <ol style="list-style-type: none"> 1/27/26 - Draft Minutes 10/28/25 - Minutes Finance Committee <ol style="list-style-type: none"> 1/21/26 - Draft Minutes 10/22/25 - Minutes Planning and Operations Committee <ol style="list-style-type: none"> 1/23/26 - Draft Minutes 10/24/25 - Minutes Youth Committee <ol style="list-style-type: none"> 1/22/26 - Draft Minutes 10/23/25 - Minutes Disability Access Committee <ol style="list-style-type: none"> 1/26/26 - Draft Minutes 10/20/25 - Minutes WIOA Title I Performance Metrics – PY25 Quarter 1 2026 Board and Committee Calendar Board Scorecard 1/1/26 Staff to the Board 25-26 Goals Update 	Stacy Sime	I/D/A
<ul style="list-style-type: none"> • <i>Erica Spiller motioned to approve the consent agenda. Paula Martinez seconded. Ayes: All.</i> 		



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III. Reports 1. Sub-recipient Program Reports a. CICPC/One Stop Operator b. National ABLE Network Title I AD/DW c. YSS Title I Y/YA 2. Staff to the Board a. Report on Annual Goals b. Compliance and Monitoring 3. Fiscal Report a. Presentation of December 2025 Financials b. MIPA Investment Policy 4. Motion to Accept Reports	Sara Bath Heather Brooks/Eric Kress Samantha Marlatt/Eric Kress Eric Kress Ethan Wherry/Eric Kress	I/D I/D I/D I/D/A
<ul style="list-style-type: none"> • <i>Sara Bath provided the One Stop Operator report for IowaWORKS.</i> • <i>Heather Brooks provided a report on the Adult and Dislocated Worker Title I program. Stacy Sime voiced support for the report format and encouraged adoption of that with other program reports. Heather provided updates related to the onboarding of a new position focused on Rapid Response efforts. Eric Kress provided an update on outreach efforts for Incumbent Worker Training.</i> • <i>Eric Kress shared a Dept of Labor resource providing an overview of the WIOA Title I program. Samantha Marlatt provided a report of recent Work Experience program graduates. Eric Kress shared PY25 Quarter 1 WIOA performance metrics for the Youth program and discussed upcoming monitoring. Follow up questions and dialogue about program performance and corrective action. Eric Kress will schedule a follow-up opportunity for the board to learn more.</i> • <i>Eric Kress was a panelist on the IWD Summer Youth Internship Webinar to share insights on how applicants could best integrate with WIOA Title I. Stacy Sime shared that the board has received two partnership letter requests to support grant applications to date.</i> • <i>Eric Kress provided an update on the 16 responsibilities of local boards and tactics or strategies to advance each.</i> • <i>Ethan Wherry provided financial reports as shared approved by the January 2026 Finance Committee. Stacy Sime suggested adding a slide that connects updates that have occurred since the prior Finance Committee meeting at future board meetings. Amy Landas motioned to accept the reports as recommended by the Finance Committee. Ayes: All.</i> • <i>The MIPA investment policy will be shared by e-mail after the meeting. MIPA is the fiscal agent and has its own board that creates policy. If the CIWD board chooses to invest funds, it would do so according to MIPA's policy.</i> 		
IV. Board Action 1. Budget Modification – Ticket to Work 2. Incumbent Worker Training Approval	Amy Landas Abigail Miller	I/D/A I/D/A
<ul style="list-style-type: none"> • <i>Recommendation from the Finance Committee to approve a budget modification to expend \$30,500 of Ticket to Work money through the remainder of the budget year. Ayes: All.</i> • <i>Ticket to Work funds will be spent according to the procedures of the Disability Access Committee.</i> • <i>Abigail Miller provided an overview of applications received for Incumbent Worker Training activities. Paula Martinez motioned to allow the Planning and Operations Committee to approve</i> 		



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<i>applications according to current policy and procedures on behalf of the full board. Erica Spiller seconded. Ayes: All.</i>		
V. Board Education		
1. Financial Roles	Eric Kress	I/D
2. 2025 Annual Report	Eric Kress	I/D
<ul style="list-style-type: none"> • <i>Eric Kress provided a presentation on financial roles and responsibilities of the local workforce system related to WIOA. Stacy Sime suggested including the chart in future board meetings as a reminder.</i> • <i>Eric Kress asked for suggestions for improvement related to the 2025 CIWDB annual report be sent by email to him by 2/20/26.</i> 		
VI. Work Session		
1. Labor Market Analysis	Eric Kress	I/D
2. Board Member Feedback - IowaWORKS Outreach	Sara Bath	I/D
3. Iowa DOGE Report Task Force Feedback	Eric Kress	I/D
<ul style="list-style-type: none"> • <i>Eric Kress provided a summary of observations and opportunities related to two meetings held in January 2026 about the Iowa DOGE report workforce recommendations. 15 board members and program providers participated.</i> • <i>Sara Bath provided an overview of questions related to IowaWORKS outreach efforts. Due to time limitations, feedback will be solicited over e-mail or at a future meeting.</i> • <i>Business members provided updates related to workforce challenges. A reoccurring theme was having new employees that are not orientation/training ready.</i> 		
VII. Adjournment	Stacy Sime	I/D/A
<ul style="list-style-type: none"> • <i>Paula Martinez mentioned adjourning the meeting at 10 am. Jenae Sikkink seconded. Ayes: All.</i> 		



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