Central Iowa Workforce Development Board
QUARTERLY BOARD MEETING
Thursday, August 13, 2026 – 8:00 a.m. to 10:00 a.m.
Iowa*WORKS*, 200 E Army Post Road, Des Moines or
Microsoft Teams:
Join the meeting now
Meeting ID: 257 163 886 582 44
Passcode: nW6kz3Ej

AGENDA

Agenda Item	Person Responsible	Status
I. Welcome and Call to Order	Lana Pol	I
II. Consent AGENDA 1. Full Board Meetings a. 8/13/26 - Agenda b. 5/7/26 - Draft Minutes 2. Executive Committee a. 7/28/26 - Draft Minutes 3. Finance Committee a. 7/22/26 - Draft Minutes 4. Planning and Operations Committee a. 7/24/26 - Draft Minutes 5. Youth Committee a. 7/23/26 - Draft Minutes 6. Disability Access Committee a. 7/20/26 - Draft Minutes 7. 2026/2027 Board and Committee Calendar 8. Board Scorecard 7/1/26 9. Local Plan Modification Approval Letter 10. Local Monitoring PY26 Notification Letter 11. State Monitoring PY25 Final Determination Letter 12. Local Monitoring Sub-Recipient Determination Letters	Lana Pol	I/D/A

Regular AGENDA **III. Reports** 1. Sub-recipient Program Reports a. One Stop Operator b. Title I Services 2. Staff to the Board a. WIOA Performance Metrics b. Compliance and Monitoring 3. Fiscal Report a. Year End Financials PY25 b. Ticket to Work Update 4. Motion to Accept all Reports	Sara Bath Heather Brooks Eric Kress Ethan Wherry Eric Kress	I/D I/D I/D I/D/A
IV. Board Action 1. Approval to Sign Partnership Agreement MOU 2. Approval to Sign Ticket to Work MOU 3. Accept PY25 Sub-Recipient Monitoring Reports 4. Accept PY25 IWD State Monitoring Report	 Lana Pol Lana Pol Eric Kress Eric Kress	 I/D/A I/D/A I/D/A I/D/A
V. Board Education/Work Session 1. America's Talent Strategy D.O.L. Visit 2. Board WIOA Policy Priorities Discussion 3. Review Labor Market Information – Business Feedback	Eric Kress	I/D
VI. Adjournment	Lana Pol	I/D/A

Central Iowa Workforce Development Board
QUARTERLY BOARD MEETING
Thursday, May 7, 2026 – 8:00 a.m. to 10:00 a.m.
Iowa*WORKS*, 200 E Army Post Road, Des Moines or
Microsoft Teams

AGENDA/MINUTES

Agenda Item	Person Responsible	Status
I. Welcome and Call to Order	Stacy Sime	I
• *Stacy Sime called the meeting to order at 8:05 am.* • *In attendance: William Berning, Brenda Clouse, Megan Crawford, Tom Hayes, Stacy Kilstofte, Jeremy Lindquist, Marcanne Lynch, Paula Martinez, Abigail Miller, Lana Pol (left early), Lauren Robins, Michelle Schott, Jenae Sikkink, Stacy Sime. Others in attendance: Eric Kress, Ethan Wherry, Andrew Collings, Alejandra Sinecio, Heather Brooks, Sara Bath, Reggie McDade, T. Waldmann-Williams, Sara Zejnic.*		
II. Consent Agenda 1. Full Board Meetings a. 5/7/26 - Agenda b. 2/12/26 - Draft Minutes 2. Executive Committee a. 4/28/26 - Draft Minutes b. 3/31/26 - Minutes c. 1/27/26 - Minutes 3. Finance Committee a. 4/21/26 - Draft Minutes b. 3/11/26 - Minutes c. 1/21/25 - Minutes 4. Planning and Operations Committee a. 4/24/26 - Draft Minutes b. 3/13/26 - Minutes c. 1/23/26 - Minutes 5. Youth Committee a. 4/23/26 - Draft Minutes b. 3/12/26 - Minutes c. 1/22/26 - Minutes 6. Disability Access Committee a. 4/20/26 - Draft Minutes b. 3/9/26 - Minutes c. 1/26/26 -Minutes 7. WIOA Title I Performance Metrics – PY25 Quarter 2	Stacy Sime	I/D/A

8. 2026/2027 Board and Committee Calendar 9. Board Scorecard 4/1/26 10. State Monitoring Determination		
• *Tom Hayes motioned for approval of the consent agenda. Abigail Miller seconded. Ayes: All.*		
III. Reports 1. Sub-recipient Program Reports a. CICPC/One Stop Operator b. National Able Network Title I AD/DW c. Title I Y/YA 2. Staff to the Board a. Report on Annual Goals b. Compliance and Monitoring c. Accept State Monitoring Report 3. Fiscal Report a. Presentation of February 2026 Financials b. Presentation of FY23 Single Audit c. Motion to Accept Reports 4. Ticket to Work Update	 Sara Bath Heather Brooks Eric Kress Eric Kress Ethan Wherry Megan Crawford	 I/D I/D I/D/A I/D/A I/D
• *Tom Hayes motioned to accept the financial report as presented. Paula Martinez seconded. Ayes: All.* • *Tom Hayes motioned to accept the FY23 single audit. Paula Martinez seconded. Ayes: All.* • *Tom Hayers motioned to accept the PY25 State Monitoring Report. Paula Martinez seconded. Ayes: All.*		
IV. Board Action 1. PY26 Budget Recommendation 2. Y/YA Service Provider Selection 3. Risk Assessment Policy Recommendation 4. Limited English Proficiency Policy Recommendation 5. Executive Officer Nominations 6. Staff to the Board Appraisal	 Amy Landas Lana Pol Eric Kress Eric Kress Stacy Sime Stacy Sime	 I/D/A I/D/A I/D/A I/D/A I/D/A I/D
• *The Finance Committee's recommended PY26 budget was approved unanimously.* • *The Title I Youth and Young Adult RFP selection of the National ABLE Network was approved unanimously.* • *Tom Hayes motioned to approve the Risk Assessment policy as recommended.* • *Tom Hayes motioned to approve the Limited English Proficiency policy with modifications. Paula Martinez seconded. Ayes: All.* • *Stacy Sime motioned to nominate Abigail Miller as vice-chair, and Amy Landas as Treasurer. Tom Hayes seconded. Ayes: All.* • *Tom Hayes motioned to recommend Lana Pol to the CEO board as CIWDB chair. Paula Martinez seconded. Ayes: All.*		
V. Board Education		

1. NAWB Forum Report 2. Legislative Updates – What are the Issues?	Eric Kress	I/D
VI. Work Session		
1. Labor Market Analysis 2. Local Policy Discussion a. Apprenticeship	Eric Kress	I/D
• *Discussion occurred around board strategy and policy to support increasing use of registered apprenticeship as a training activity. This included incorporation of it within Incumbent Worker Training, On-the-job training, and Individual Training accounts. No formal action is taken.*		
VII. Adjournment	Stacy Sime	I/D/A
• *The meeting was adjourned at 10:02 am.*		

Executive Committee Meeting

Tuesday, July 28, 2026 – 7:30 a.m. to 8:30 a.m.
Teams Virtual Meeting

AGENDA/MINUTES

Agenda Item	Person Responsible	Status
1. Call to Order 2. Approve 7/28/26 Agenda 3. Approve 4/28/26 Minutes 4. Board Scorecard	Lana Pol	I/D/A
• *Lana Pol called the meeting to order at 7:31 am.* • *In attendance: Lana Pol, Abigail Miller, Amy Landas and Eric Kress.* • *Amy Landas motioned to approve the 7/28/26 agenda and 4/28/26 minutes. Abigail Miller seconded. Ayes: all.* • *Board scorecard reviewed and discussed.*		
5. Reports • Finance Committee Update • Monitoring and Compliance • Local Plan Modification	 Amy Landas Eric Kress Eric Kress	 I/D I/D I/D
• *Amy Landas provided a verbal report summarizing the status of finance for WIOA in Central Iowa.* • *Eric Kress shared the 16 responsibilities of Local Workforce Boards and highlighted those responsibilities that align with compliance. He gave an overview of the various stages and status of those responsibilities.* • *Eric Kress shared that the PY 24-27 Local Plan modification was resubmitted to IWD addressing deficiencies on July 24, 2026. He anticipates that IWD will determine the submission as adequate in the near future.*		
6. Discussion and/or Action • MOU/Partnership Agreement feedback • MOU/Partnership TTW Agreement feedback • Policy Priorities • Dept of Labor Upcoming Visit • August Full Board Meeting Agenda Review	Eric Kress	I/D/A I/D/A I/D I/D I/D
• *Amy Landas motioned to recommend the partnership agreement between CIWDB, the CLEO, and MIPA be put on the August full board meeting agenda for approval. Lana Pol seconded. Ayes: All.* • *Abigail Miller motioned to put the MOU for TTW stewardship on the August full board meeting agenda for approval. Amy Landas seconded. Ayes: All.* • *Eric Kress provided an overview of WIOA Local Policy priorities that he plans to discuss at committee and board meetings. The goal is to use local policy to more strategically support outcomes aligning with labor marketing information, WIOA performance metrics, and America's Talent Strategy.* • *Eric Kress provided an overview of the plan for the D.O.L.'s visit schedule for July 30, 2026.*		

Wrap Up and Adjourn	Lana Pol	I/D/A
• *Lana Pol adjourned the meeting at 8:29 am.*		

Finance Committee Meeting

July 22, 2026
1:00 p.m. to 2:00 p.m.
Microsoft Teams Virtual meeting

Agenda/Minutes

Agenda Item	Person Responsible	Status
Call to Order • Welcome and Check-In Approve Consent Agenda • Approve 7/22/26 Agenda • Approve 4/21/26 Minutes	Amy Landas Amy Landas	I/D/A
• *Amy Landas called the meeting to order at 2:00pm.* • *Committee members in attendance: Amy Landas, Lana Pol, Erica Spiller, and Lisa Heddens. Others in attendance: Eric Kress, Heather Brooks, Alejandra Sinecio.* • *Lisa Heddens motioned to approve the 7/22/26 agenda. Lana Pol seconded. Ayes: All.* • *Lana Pol motioned to approve the 4/21/26 minutes. Erica Spiller seconded. Ayes: All.*		
Reports • Accept Financial Reports ❖ Adult ❖ Dislocated Worker ❖ Youth and Young Adult ❖ Admin ❖ Ticket Funds ❖ Notice of Awards / Transfers	Eric Kress	I/D/A
• *Eric Kress provided financial reports which included year to date vs budget activity for Adult, DW, Youth and Admin funding.* • *Eric Kress provided documentation of an IWD approved FY26 transfer of funds from Dislocated Worker to Adult.* • *Eric Kress provided a ledger or all activities for Ticket to Work funds from July 1, 2025, to June 20, 2026.*		
Discussion Items and Updates • Monitoring Corrective Action (DOL, State, Local) • Budget Modification Planning • Ticket to Work Budget PY26 • Board Policy Priorities • Chart of Work PY26	Eric Kress	I/D
• *A status update was given on all monitoring actitivites.* • *A preliminary discussion occurred for budget modification.* • *Feedback was requested related to a Ticket to Work Budget for PY26. The budget may be formally proposed at the next Executive Committee meeting and then advanced to the full board in August.*		

• *Eric Kress provided narrative around board policy priorities, and how they could help advance strategy and performance of board activities.* • *The chart of work was reviewed and feedback was requested.*		
Action Items • Ticket to Work Approvals (if needed)	Eric Kress	I/D/A
• *No action*		
Wrap Up and Adjourn	Amy Landas	I/D/A
• *Amy Landas adjourned the meeting at 2:45 pm.*		

Planning and Operations Committee Meeting
July 24, 2026
8:00 a.m. to 9:00 a.m.
Microsoft Teams meeting

AGENDA/MINUTES

Full AGENDA	Person Responsible	Status
Call to Order • Welcome and Check-In • 7/24/2026 Approve Agenda • 4/24/2026 Approve Minutes	Lauren Robins	I/D/A
• *Lauren Robins called the meeting to order at 8:01 am.* • *Board members in attendance: Lauren Robins, Jenae Sikkink, Natalie Baysinger, Stacy Kilstofte. Others in attendance: Eric Kress, Sara Bath, Chad Pierce, Heather Brooks and Jordan Atterberry.* • *Lauren Robins motioned to approve the 7/24/26 agenda and 4/24/26 minutes. Jenae Sikkink seconded. Ayes: All.*		

Reports
• Measure What Matters Scorecard
• Iowa*WORK*S One Stop Operator Report
• Title I Adult and Dislocated Worker Report
• Compliance Update
  ○ DOL Monitoring
  ○ One Stop Certification
  ○ MOU / IFA
	Eric Kress
	Sara Bath
	Heather Brooks
	Eric Kress
		I/D

• *Reports provided by designated staff members.*		

Action and Discussion Items
• WIOA Compliance Actions
  ○ Accept Local Plan Modification Determination
  ○ Accept Sub-Recipient Monitoring Reports
• Incumbent Worker Training Applications
• America's Talent Strategy
  ○ Policy Priorities
  ○ DOL visit
• Business Feedback
• Analyze Labor Market Info, WARN Notices, Trends
	Eric Kress
	
	Heather Brooks
	Eric Kress
	
	Eric Kress
	Eric Kress
		I/D/A
		
		I/D/A
		I/D/A
		I/D
		
		I/D
		I/D

• *Jeane Sikkink motioned to approve up to the requested amounts for Incumbent Worker Training as long as they align with budget. Natalie Baysiner seconded. Ayes: Jenae, Natalie, Lauren. Abstain: Stacy Kilstofte. Requested amounts: Kruck Plumbing and Heating ($10,000), American Packaging Corporation ($10,000), Pinpoint Plumbing and Mechanical Contractors ($1,400), Electrical Works ($7,000)* • *No action taken on Policy Priorities. Discussion occurred.* • *Natalie Baysinger, Stacy Kilstofte, and Lauren Robins provided business and industry updates related to workforce development. Noted emphasis on upskilling current workers. Noted competitive markets in the norther Dallas, Story, and Boone County areas for manufacturing workers.*		
Wrap Up and Adjourn	Lauren Robins	I/D/A
• *Meeting adjourned at 9:01 am.*		

Vision – All Central Iowan's are engaged and thriving in our workforce.

Central Iowa Workforce Development Board
Youth Standing Committee Meeting
Thursday, July 23, 2026
3:00 p.m. to 4:00 pm
Microsoft Teams meeting

AGENDA/MINUTES

Agenda Item	Person Responsible	Status
Call to Order • Approve 7/23/2026 Agenda • Approve 4/23/2026 Minutes	Paula Martinez	I/D/A
• *Paula Martinez called the meeting to order at 3:01 pm.* • *In attendance: Bob Brown, Paula Martinez, Mike Cooper, Brandon Patterson. Eric Kress, Heather Brooks, Alejandra Sinecio, Breanna Skiers, Maggie Fitzpatrick, Drew Emerson.* • *Bob Brown motioned to approve the 7/23/26 agenda and 4/23/26 minutes. Mike Cooper seconded. Ayes: All.*		
Reports • PY 2025 Q3 Performance Metrics and Dashboard • National Able Transition Update	Eric Kress Heather Brooks	I/D I/D
• *Eric Kress provided a report on WIOA Youth metrics. He stressed the importance of this committee focusing on the foundational purpose of metric oversite and corrective action.* • *Heather Brooks provided an update on the transition of WIOA Youth services from YSS to National Able Network.*		
Action/Discussion • Accept YSS Sub-Recipient Monitoring Report • Program Year 26 Close Out/PY 27 opportunities • Local Policy Priorities • America's Talent Strategy	Eric Kress	I/D/A I/D I/D/A I/D
• *Paula Martinez motioned to accept the YSS Monitoring resolution as provided by Eric Kress. Mike Cooper seconded. Ayes: All.* • *Discussion occurred around alignment of the WIOA Youth program and policies with Hi Set attainment. That included co-enrollment strategy, as well as the use of Youth Incentive Payments and Stipends for participation and completion.*		
Adjourn	Paula Martinez	I/D/A
• *Meeting adjourned at 4:09 pm.*		

Disability Access Committee Meeting
Monday, July 20, 2026
3:00 to 4:30 p.m.
Teams Virtual Meeting

AGENDA/NOTES

Agenda Item	Person Responsible	Status
Welcome and Call to Order	Megan Crawford	I/D
• ***Megan Crawford called the meeting to order at 3:06 pm.*** • ***There was no official action approved due to lack of quorum.***		
• Approve 7/20/26 Agenda • Approve 4/20/26 Minutes	Megan Crawford	I/D/A
• ***Attendees included committee members: Megan Crawford, Vienne Hoang, Kevin Dalin, and Diane Hernandez. Also attending included Eric Kress, Sara Bath, and Hannah Edwards. Guests included Ntombiyama Songo, and Celaysa Mora Huber.***		

Review
• Ticket to Work Project Updates
  ○ Success 4 Careers
  ○ Easter Seals
• Ticket to Work Micro Grant Updates and Requests
• Limited English Assistance Plan
• Annual Chart of Work
 	
Updates:
• Iowa Integration Continuum
• National Disability Employment Awareness Month
• IowaWORKS User focus Groups
	
	Diane Hernandez
	Kevin Dalin
	Eric Kress
	Eric Kress
	Eric Kress
	
	Sara Bath
	Sara Bath
	Sara Bath
		
		I/D
		I/D
		I/D/A
		I/D
		I/D
		
		I/D
		I/D
		I/D

• ***Updates on Ticket to Work projects were provided by the appropriate representatives. Diane Hernandez asked for help promoting Mind and Money after Brain Injury outside of Polk County. Discussion occurred on an IowaWORKS implementation planning for the Assistive Technology loan program.*** • ***The Chart of Work was shared. Feedback should be sent to Eric Kress prior to the next meeting. An annual review of the Limited English Proficiency Plan is now included on the committee chart of work.*** • ***Sara Bath provided updates related as denoted in the agenda.***		
Wrap Up and Adjourn	Megan Crawford	I/D/A
• ***The meeting adjourned at 4:00 p.m.***		

Central Iowa Workforce Development Board
Committee Rosters PY26

	Executive Committee		Planning and Operations		Finance		Disability Access		Youth
Meeting Time	Tuesdays at 7:30 am	**Meeting Time**	Fridays at 8 am	**Meeting Time**	Thursdays at 1 pm	**Meeting Time**	Mondays at 2:30 pm	**Meeting Time**	Thursdays at 3 pm
Role	**Voting Members (3)**	**Role**	**Voting Members (5)**	**Role**	**Voting Members (5)**	**Role**	**Voting Members (7)**	**Role**	**Voting Members (6)**
Board Chair	Lana Pol	CC	Lauren Robins	CC	Amy Landas	CC	Megan Crawford	CC	Paula Martinez
Vice Chair	Abigail Miller	B	Stacy Kilstofte	B	Tom Hayes	B	Vienna Hoang	B	Jeremy Lindquist
Secretary/Treasurer	Amy Landas	B	Jenae Sikkink	B	Lana Pol	B	William Berning	B	Teri Vos
		B	Michelle Schott	B	Erica Spiller	B	Marcanne Lynch	C	Bob Brown
		B	Natalie Baysinger	CEO	Lisa Heddens	C	Diane Hernandez	C	Brandon Patterson
		B	Abigail Miller			C	Kevin Dalin	C	Michael Cooper
		C	T. Waldmann-Williams			B	Brenda Clouse		
Role	**Non - Voting Members**		**Non - Voting Members**		**Non - Voting Members**		**Non - Voting Members**		**Non - Voting Members**
		S	Alejandra Sinecio (T1)	S	Alejandra Sinecio (T1)	S	Reginald McDade (EO)	S	Maddie Fitzpatrick (JC)
		S	Heather Brooks (T1)	S	Ethan Wherry (MIPA)	S	Voni Stewart-Kai BEC	S	Drew Emerson (BEC)
		S	Sara Bath (OSO)			S	Sara Bath (OSO)	S	Paige Kloster (HiSet)
		S	Chad Pierce (BEC)			S	Hannah Edwards (IDB)	S	Heather Brooks (T1)
								S	Alejandra Sinecio (T1)

Voting Member Categories:
CC = Committee Chair
B= Central Iowa Workforce Development Board Member
C = Committee Member
CEO = Chief Elected/County Supervisor Board Member

Non-Voting Member Categories:
S= Service Provider Representation (Non-Voting) - Expand on this category. (definition)
P = Participating Member (input, not voting)

Central Iowa Workforce Development Board

PY26 (July 1, 2026 to June 30, 2027) Calendar

July 2026	**Day of Week**	**Date**	**Time**
Disability Access	Monday	20-Jul	3:00 PM
Finance	Wednesday	22-Jul	1:00 PM
Youth	Thursday	23-Jul	3:00 PM
Planning and Operations	Friday	24-Jul	8:00 AM
Executive Committee	Tuesday	28-Jul	7:30 AM
August 2026			
Full Board Meeting	Thursday	13-Aug	8:00 AM
CEO Board Meeting	Friday	28-Aug	8:00 AM
Board Orientation	Wednesday		
September 2026			
Disability Access	Monday	21-Sep	3:00 PM
Finance	Wednesday	23-Sep	1:00 PM
Youth	Thursday	24-Sep	3:00 PM
Planning and Operations	Friday	25-Sep	8:00 AM
Executive Committee	Tuesday	29-Sep	7:30 AM
October 2026			
Disability Access	Monday	19-Oct	3:00 PM
Finance	Wednesday	21-Oct	1:00 PM
Youth	Thursday	22-Oct	3:00 PM
Planning and Operations	Friday	23-Oct	8:00 AM
Executive Committee	Tuesday	27-Oct	7:30 AM
November 2026			
Full Board Meeting	Thursday	5-Nov	8:00 AM
CEO Board Meeting	Friday	13-Nov	8:00 AM

January 2027	**Day of Week**	**Date**	**Time**
Disability Access Committee	Monday	25-Jan	3:00 PM
Finance Committee	Wednesday	20-Jan	1:00 PM
Youth Committee	Thursday	21-Jan	3:00 PM
Planning and Operations	Friday	22-Jan	8:00 AM
Executive Committee	Tuesday	26-Jan	7:30 AM
February 2027			
CIWDB Full Board Meeting	Thursday	4-Feb	8:00 AM
CEO Quarterly Board Meeting	Friday	12-Feb	8:00 AM
March 2027			
Disability Access	Monday	8-Mar	3:00 PM
Finance	Wednesday	10-Mar	1:00 PM
Youth	Thursday	11-Mar	3:00 PM
Planning and Operations	Friday	12-Mar	8:00 AM
Executive Committee	Tuesday	21-Mar	7:30 AM
April 2027			
Disability Access	Monday	19-Apr	3:00 PM
Finance	Wednesday	21-Apr	1:00 PM
Youth	Thursday	22-Apr	3:00 PM
Planning and Operations	Friday	23-Apr	8:00 AM
Executive Committee	Tuesday	27-Apr	7:30 AM
May 2027			
Full Board Meeting	Thursday	7-May	8:00 AM
CEO Board Meeting	Friday	15-May	8:00 AM

Please e-mail ekress@midiowaplanning.org for virtual meeting links.

MEASURE WHAT MATTERS

CENTRAL IOWA WORKFORCE DEVELOPMENT BOARD SCORECARD

Program Year 2025 Scorecard | July 1, 2025 - June 30, 2026 (v.7.1.26)

1	Local Board Membership Compliance and Engagement	Goal	Actual	Business (10)	Employment & Training (4)	Govt (2)	Workforce (4)	Notes
1.1	Board Requirements: Ensure board composition requirements met	19	19	10/10	4/4	2/2	4/4	
1.2	Board Member Attendance at Board Meetings of PY24 - FINAL	70% min.	72.37%					
1.3	Board Member Attendance at Committee Meetings PY24 - FINAL	70% min.	72.85%					
1.4	Board Members that attended an orientation	19	14					
1.5	Board Biennial Certification Received	Yes	Yes					

2	Financial Administration	Yes/No	Date completed	Date Due	Notes
2.1	Questioned/Disallowed Cost Invesigations	No			
2.2	State Monitoring Completed/Satisfied--Performed by IWD	Yes	11/18/2025	3/31/2026	Final determination received 6/26/26
2.3	2025 Sub-Recipient monitoring YSS	Yes	2/19/2026	4/10/2026	On board agenda to approve staff monitoring and determination
2.4	2025 Sub-Recipient monitoring National ABLE	Yes	4/8/2026	4/8/2026	On board agenda to approve staff monitoring and determination
2.5	2025 Sub-Recipient monitoring One Stop Operator CICPC/IWD	Yes		4/30/2026	On board agenda to approve staff monitoring and determination
2.6	Single Audit Conducted on Local Grant Recipient	Yes			Polk County 2024, 2025, MIPA 2026
2.7	Annual Budget Developed and Approved for Current PY	Yes			PY26 budget approved
2.8	Infrastructure Funding agreement in place? (Y/N)	No		7/1/2026	Submitted to IWD, 2 signatures remain

3	IowaWORKS (AJC) Certification	Goal	Actual			Notes
3.1	Center Fully Certified? (Y/N)	Yes	Yes			Recertification due 9/1/26 - one module to complete
3.2	ADA Facility and Program Audit Complete (annualy)	Yes	No			August 5, 2026 assessment with Easter Seals began
3.3	Clients Served: 7/1/25 to 4/1/2026		55,990			
3.4	IowaWORKS Client Customer Service Rating (rolling 3 month)	85% min.	92%			

4	Title I Program Monitoring	Goal	Actual	Actual	Actual	Notes
4.1	Locally Negotiated WIOA Performance Measures		Youth and Young Adult	Adult	Dislocated Worker	
4.2	PY24 Annual	5 of 5	4 of 5	5 of 5	5 of 5	
4.21	PY25 Quarter 1 (90% or better)	5 of 5	2 of 5	5 of 5	4 of 5	Youth 2nd Qtr, MSG, Credential - DW Credential
4.22	PY25 Quarter 2 (90% or better)	5 of 5	2 of 5	5 of 5	5 of 5	Youth 2nd Qtr, MSG, Credential
4.23	PY25 Quarter 3 (90% or better)	5 of 5	2 of 5	5 of 5	4 of 5	Youth 2nd Qtr, MSG, Credential - DW Credential
4.24	PY25 Quarter 4 (90% or better)	5 of 5	x/5	x/5	x/5	
4.3	Out of School Youth at least 75%* of funds	>75%	compliant			
4.4	Youth Work Experience >20% of funds	>20%	compliant			
4.5	Incumbent Worker <20% of funds	<20%			<1%	
4.6	Adult and Dilsocated Worker Provider Procurred (Y/N)	Yes	Yes	Year 3 of 4		National Able Network
4.7	Youth and Young Adult Service Provider Procurred (Y/N)	Yes	Yes	Year 1 of 2		New provider selected - National Able Network beginning 7.1.26

5	Title I: Active Enrollment in current Program Year	Goal	Actual	Boone	Dallas	Jasper	Madison	Marion	Story	Warren	Polk
5.1	Title I: Youth and YA - Active during current PY (since 7/1/25)	150	141	1	4	2	4	2	11	4	111
5.2	Title 1: Adults - Active during current PY (since 7/1/25)	100	144	1	10	2	1	3	7	3	116
5.3	Title 1: Dislocated Worker - Active during current PY (since 7/1/25)	100	126	1	22	2	1	2	9	4	85
5.4	Outreach- Polk Enrollment % vs All otther (Polk is 57% of labor force)	57% benchmark	76.47%	3	36	6	6	7	27	11	312

6	Assessment and Planning/Compliance	Goal	Actual	Date Due	Date Submitted	Approved
6.1	Local Plan In Place Y/N	Yes	Yes	7/1/2026	4/1/2024	Yes
6.2	Local Plan Annual Report Complete on schedule Y/N	Yes	Yes	7/1/2026	26-Feb	N/A

8/4/2026

Central Iowa Local Workforce Development Board
Lana Pol, Chair
Lisa Heddens, CLEO

RE: PY2024 – PY2027 WIOA Local Plan

Dear Lana and Lisa:

On behalf of Governor Reynolds and the Iowa State Workforce Development Board, the WIOA Core Partner Working Group has reviewed the revised Local Plan Modification submitted for Program Years 2024 - 2027 on July 24, 2026. The Local Plan was evaluated for compliance with the local plan requirements outlined in state policy 1.4.3.3 Local Planning.

This letter serves as notice that the status of your Local Plan has changed from conditionally approved to approved. The Plan is effective through June 30, 2028.

If you have any questions, please contact Carolyn Farley, WIOA Title I and Title III Bureau Chief at Iowa Workforce Development, at carolyn.farley@iwd.iowa.gov.

Sincerely,

The Iowa WIOA Core Partner Working Group

Iowa Workforce Development

Kim Reynolds, Governor
Chris Cournoyer, Lt. Governor
Beth Townsend, Executive Director

8/5/2026

Eric Kress
Executive Director
Central Local Workforce Development Board

Dear Eric,

This letter serves as official notification of the Program Year 2026 annual monitoring of Workforce Innovation and Opportunity Act (WIOA) Title I-B programs conducted by Iowa Workforce Development (IWD) on behalf of the Governor.

Consistent with WIOA and applicable federal regulations, IWD conducts annual monitoring of each program, function, and activity to evaluate compliance, program effectiveness, fiscal integrity, and performance accountability. Monitoring areas include administration and governance, program operations, fiscal management, equal opportunity and nondiscrimination, and performance and reporting.

Program Year 2026 Annual Monitoring Schedule		
Local Workforce Development Area	**Desk Review**	**Onsite Review**
Northeast Iowa: Mason City	8/31/2026 to 9/28/2026	9/29/2026 to 9/30/2026
East Central Iowa: Cedar Rapids	10/29/2026 to 11/30/2026	12/1/2026 to 12/2/2026
Central Iowa: Des Moines	12/24/2026 to 1/25/2027	1/26/2027 to 1/27/2027
Eastern Iowa: Davenport	3/2/2027 to 3/29/2027	3/30/2027 to 3/31/2027
Iowa Plains: Fort Dodge	5/3/2027 to 5/28/2027	6/1/2027 to 6/2/2027

Program Year 2026 Annual Monitoring Timeline and Responsibilities	
Activity	**Responsibilities**
Onsite Notification	**IWD**: Provides written notification of the onsite review 30 business before the scheduled onsite review. The notification includes the pre-onsite monitoring tool, document request, and interview schedule. **LWDB:** Submits the completed pre-onsite monitoring tool, requested documentation, and interview schedule to IWD within 10 business days of the notification.

Desk Review	**IWD:** Conducts a desk review of submitted documentation, including participant file reviews, and may request additional information or documentation to complete the review. **LWDB:** Provides any additional information, documentation, or participant records requested by IWD within the requested timeframe.
Onsite Review	**IWD:** Conducts the onsite review, including an entrance conference, interviews, observation of operations, tour of the Iowa*WORKS* Center, and an exit conference. **LWDB:** Ensures the Executive Director and Fiscal Agent are present onsite. Additional individuals requested by IWD, including the LWDB Chair, One-Stop Operator, Local Equal Opportunity Officer, and program staff, must be available for interviews or to provide information during the review. Provides suitable workspace for the review, including a meeting room equipped for virtual participation by IWD staff and private space for interviews, as needed.
Monitoring Report	**IWD:** Issues a written monitoring report, and if findings are identified, specifies the required corrective actions and resolution timeframes. **LWDB:** Submits a corrective action plan by the required due date and implements all required corrective actions.

IWD will host a Monitoring Kickoff Session on Friday, August 14, 2026, from 9:00 a.m. to 10:30 a.m. to review the Program Year 2026 State Monitoring Plan, monitoring process, and key updates for the upcoming monitoring cycle.

Join the session using the following link: *PY26 Monitoring Kickoff*

IWD values our partnership and appreciates your continued commitment to ensuring compliance and high-quality workforce services. If you have any questions regarding the monitoring schedule or kickoff session, please contact Carolyn Farley, WIOA Title I Bureau Chief, at carolyn.farley@iwd.iowa.gov.

Sincerely,

Michelle McNertney

Michelle McNertney
Division Administrator, Workforce Services
Iowa Workforce Development
1000 East Grand Avenue
Des Moines, IA 50319
515-805-7320
michelle.mcnertney@iwd.iowa.gov

Piotr Wietrzak

Piotr Wietrzak
Chief Financial Officer
Iowa Workforce Development
1000 East Grand Avenue
Des Moines, IA 50319
515-415-2105
piotr.wietrzak@iwd.iowa.gov

CC: Andrew Collings, Mid-Iowa Planning Alliance, Grant Subrecipient
Ethan Wherry, Mid-Iowa Planning Alliance, Fiscal Agent
Lisa Heddens, Story County Board of Supervisors, CLEO
Lana Pole, LWDB Chair

Iowa Workforce Development

Kim Reynolds, Governor
Chris Cournoyer, Lt. Governor
Beth Townsend, Executive Director

6/26/2026

Eric Kress
Executive Director
Central Iowa Local Workforce Development Board

Dear Eric,

Thank you for submitting your additional corrective action plans on May 29, 2026, in response to Iowa Workforce Development's Program Year (PY) 2025 monitoring report. IWD acknowledges the actions taken to address the findings identified during the review and values your continued commitment to compliance and partnership throughout the PY25 monitoring process.

Based on our final review, all corrective action plans have been approved, and the associated findings are now considered fully resolved. Please refer to the enclosed final report for detailed documentation.

If you have any questions regarding this final determination, please contact Carolyn Farley, WIOA Title I Bureau Chief, at carolyn.farley@iwd.iowa.gov.

Sincerely,

Michelle McNertney

Michelle McNertney
Division Administrator, Workforce Services
Iowa Workforce Development
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Des Moines, IA 50319
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CC: Andrew Collings, Mid-Iowa Planning Alliance, Grant Subrecipient
Ethan Wherry, Mid-Iowa Planning Alliance, Fiscal Agent
Lisa Heddens, Story County Board of Supervisors, CLEO
Stacy Sime, LWDB Chair

MIPA
MID-IOWA PLANNING ALLIANCE

Mid-Iowa Planning Alliance
for Community Development
939 Office Park Road · Suite 306
West Des Moines, IA 50265
www.midiowaplanning.org
515-304-3524 · info@midiowaplanning.org

May 21, 2026

To: YSS
Andrew Allen
Terri Johanson
Belinda Meis

Thank you for submitting your corrective action plan in response to the Program Year 2025 WIOA sub-recipient monitoring of YSS. We appreciate your participation in this process.

Enclosed is MIPA's response, on behalf of the CIWDB, after reviewing the corrective action plan. Please note that the response includes a request for repayment of $142.50 of disallowed costs. Upon repayment of those funds, the monitoring will be considered satisfactorily resolved.

Please submit repayment to:
MIPA
Attn: Ethan Wherry
939 Office Park Road, Suite 306
West Des Moines, IA 50265

If you have any questions, please contact Eric Kress.

Eric Kress
CIWDB Director

Cc: Lisa Heddens
CC: Stacy Sime

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June 10, 2026

To: National Able Network
Matthew Weis
Alejandra Sinecio
Heather Brooks

Thank you for submitting your corrective action plan in response to the Program Year 2025 WIOA sub-recipient monitoring of Adult and Dislocated Worker Services. We appreciate your participation in this process.

While we reserve the right to continue monitoring at any point, it will be my recommendation to the CIWDB that the PY25 annual monitoring is considered “resolved.”

If you have any questions, please contact me at ekress@midiowaplanning.org of 515-304-3905.

Eric Kress
CIWDB Director

Cc: Lisa Heddens
CC: Stacy Sime

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July 15, 2026

To: Sara Bath
Linda Rouse

Thank you for submitting your corrective action plan in response to the Program Year 2025 WIOA sub-recipient monitoring of One Stop Operator Services. We appreciate your participation in this process.

While we reserve the right to continue monitoring at any point, it will be my recommendation to the CIWDB that the PY25 annual monitoring is considered "resolved."

If you have any questions, please contact me at ekress@midiowaplanning.org of 515-304-3905.

Eric Kress
CIWDB Director