



POSTED  
EK 8/13/24

**Central Iowa Workforce Development Board  
QUARTERLY BOARD MEETING**

Thursday, May 7, 2026 – 8:00 a.m. to 10:00 a.m.

IowaWORKS, 200 E Army Post Road, Des Moines or  
Microsoft Teams

**AGENDA/MINUTES**

| Agenda Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Person Responsible | Status |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------|
| I. Welcome and Call to Order                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Stacy Sime         | I      |
| <ul style="list-style-type: none"><li>• <i>Stacy Sime called the meeting to order at 8:05 am.</i></li><li>• <i>In attendance: William Berning, Brenda Clouse, Megan Crawford, Tom Hayes, Stacy Kilstofte, Jeremy Lindquist, Marcanne Lynch, Paula Martinez, Abigail Miller, Lana Pol (left early), Lauren Robins, Michelle Schott, Jenae Sikkink, Stacy Sime. Others in attendance: Eric Kress, Ethan Wherry, Andrew Collings, Alejandra Sinicio, Heather Brooks, Sara Bath, Reggie McDade, T. Waldmann-Williams, Sara Zejnic.</i></li></ul> |                    |        |
| II. Consent Agenda                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Stacy Sime         | I/D/A  |
| 1. Full Board Meetings                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                    |        |
| a. 5/7/26 - Agenda                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                    |        |
| b. 2/12/26 - Draft Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                    |        |
| 2. Executive Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                    |        |
| a. 4/28/26 - Draft Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                    |        |
| b. 3/31/26 - Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                    |        |
| c. 1/27/26 - Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                    |        |
| 3. Finance Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                    |        |
| a. 4/21/26 - Draft Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                    |        |
| b. 3/11/26 - Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                    |        |
| c. 1/21/25 - Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                    |        |
| 4. Planning and Operations Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                    |        |
| a. 4/24/26 - Draft Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                    |        |
| b. 3/13/26 - Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                    |        |
| c. 1/23/26 - Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                    |        |
| 5. Youth Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                    |        |
| a. 4/23/26 - Draft Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                    |        |
| b. 3/12/26 - Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                    |        |
| c. 1/22/26 - Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                    |        |
| 6. Disability Access Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                    |        |
| a. 4/20/26 - Draft Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                    |        |
| b. 3/9/26 - Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                    |        |
| c. 1/26/26 -Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                    |        |
| 7. WIOA Title I Performance Metrics – PY25 Quarter 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                    |        |

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| 8. 2026/2027 Board and Committee Calendar                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                |       |
| 9. Board Scorecard 4/1/26                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                |       |
| 10. State Monitoring Determination                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                |       |
| <ul style="list-style-type: none"> <li><b>Tom Hayes motioned for approval of the consent agenda. Abigail Miller seconded. Ayes: All.</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                |       |
| <b>III. Reports</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                |       |
| 1. Sub-recipient Program Reports                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                |       |
| a. CICPC/One Stop Operator                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Sara Bath      | I/D   |
| b. National Able Network Title I AD/DW                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Heather Brooks |       |
| c. Title I Y/YA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Eric Kress     |       |
| 2. Staff to the Board                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                | I/D   |
| a. Report on Annual Goals                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Eric Kress     |       |
| b. Compliance and Monitoring                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                | I/D/A |
| c. Accept State Monitoring Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                |       |
| 3. Fiscal Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                | I/D/A |
| a. Presentation of February 2026 Financials                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Ethan Wherry   |       |
| b. Presentation of FY23 Single Audit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                |       |
| c. Motion to Accept Reports                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                | I/D   |
| 4. Ticket to Work Update                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Megan Crawford |       |
| <ul style="list-style-type: none"> <li><b>Tom Hayes motioned to accept the financial report as presented. Paula Martinez seconded. Ayes: All.</b></li> <li><b>Tom Hayes motioned to accept the FY23 single audit. Paula Martinez seconded. Ayes: All.</b></li> <li><b>Tom Hayers motioned to accept the PY25 State Monitoring Report. Paula Martinez seconded. Ayes: All.</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                |                |       |
| <b>IV. Board Action</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                |       |
| 1. PY26 Budget Recommendation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Amy Landas     | I/D/A |
| 2. Y/YA Service Provider Selection                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Lana Pol       | I/D/A |
| 3. Risk Assessment Policy Recommendation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Eric Kress     | I/D/A |
| 4. Limited English Proficiency Policy Recommendation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Eric Kress     | I/D/A |
| 5. Executive Officer Nominations                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Stacy Sime     | I/D/A |
| 6. Staff to the Board Appraisal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Stacy Sime     | I/D   |
| <ul style="list-style-type: none"> <li><b>The Finance Committee's recommended PY26 budget was approved unanimously.</b></li> <li><b>The Title I Youth and Young Adult RFP selection of the National ABLE Network was approved unanimously.</b></li> <li><b>Tom Hayes motioned to approve the Risk Assessment policy as recommended.</b></li> <li><b>Tom Hayes motioned to approve the Limited English Proficiency policy with modifications. Paula Martinez seconded. Ayes: All.</b></li> <li><b>Stacy Sime motioned to nominate Abigail Miller as vice-chair, and Amy Landas as Treasurer. Tom Hayes seconded. Ayes: All.</b></li> <li><b>Tom Hayes motioned to recommend Lana Pol to the CEO board as CIWDB chair. Paula Martinez seconded. Ayes: All.</b></li> </ul> |                |       |
| <b>V. Board Education</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                |       |

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| 1. NAWB Forum Report<br>2. Legislative Updates – What are the Issues?                                                                                                                                                                                                                                                                              | Eric Kress | I/D   |
| <b>VI. Work Session</b>                                                                                                                                                                                                                                                                                                                            |            |       |
| 1. Labor Market Analysis<br>2. Local Policy Discussion<br>a. Apprenticeship                                                                                                                                                                                                                                                                        | Eric Kress | I/D   |
| <ul style="list-style-type: none"> <li><i>Discussion occurred around board strategy and policy to support increasing use of registered apprenticeship as a training activity. This included incorporation of it within Incumbent Worker Training, On-the-job training, and Individual Training accounts. No formal action is taken.</i></li> </ul> |            |       |
| <b>VII. Adjournment</b>                                                                                                                                                                                                                                                                                                                            | Stacy Sime | I/D/A |
| <ul style="list-style-type: none"> <li><i>The meeting was adjourned at 10:02 am.</i></li> </ul>                                                                                                                                                                                                                                                    |            |       |