CIWDB

POSTED
GK 9/25/20

Planning and Operations Committee Meeting
July 24, 2026
8:00 a.m. to 9:00 a.m.
Microsoft Teams meeting

AGENDA/MINUTES

Full AGENDA	Person Responsible	Status
Call to Order • Welcome and Check-In • 7/24/2026 Approve Agenda • 4/24/2026 Approve Minutes	Lauren Robins	I/D/A
• ***Lauren Robins called the meeting to order at 8:01 am.*** • ***Board members in attendance: Lauren Robins, Jenae Sikkink, Natalie Baysinger, Stacy Kilstofte. Others in attendance: Eric Kress, Sara Bath, Chad Pierce, Heather Brooks and Jordan Atterberry.*** • ***Lauren Robins motioned to approve the 7/24/26 agenda and 4/24/26 minutes. Jenae Sikkink seconded. Ayes: All.***		

Reports
• Measure What Matters Scorecard
• Iowa*WORKS* One Stop Operator Report
• Title I Adult and Dislocated Worker Report
• Compliance Update
  ○ DOL Monitoring
  ○ One Stop Certification
  ○ MOU / IFA
	Eric Kress
	Sara Bath
	Heather Brooks
	Eric Kress
		I/D

• ***Reports provided by designated staff members.***		

Action and Discussion Items
• WIOA Compliance Actions
  ○ Accept Local Plan Modification Determination
  ○ Accept Sub-Recipient Monitoring Reports
• Incumbent Worker Training Applications
• America's Talent Strategy
  ○ Policy Priorities
  ○ DOL visit
• Business Feedback
• Analyze Labor Market Info, WARN Notices, Trends
	Eric Kress
	
	Heather Brooks
	Eric Kress
	
	Eric Kress
	Eric Kress
		I/D/A
		
		I/D/A
		I/D/A
		I/D
		I/D
		I/D

• ***Jeane Sikkink motioned to approve up to the requested amounts for Incumbent Worker Training as long as they align with budget. Natalie Baysiner seconded. Ayes: Jenae, Natalie, Lauren. Abstain: Stacy Kilstofte. Requested amounts: Kruck Plumbing and Heating ($10,000), American Packaging Corporation ($10,000), Pinpoint Plumbing and Mechanical Contractors ($1,400), Electrical Works ($7,000)*** • ***No action taken on Policy Priorities. Discussion occurred.*** • ***Natalie Baysinger, Stacy Kilstofte, and Lauren Robins provided business and industry updates related to workforce development. Noted emphasis on upskilling current workers. Noted competitive markets in the norther Dallas, Story, and Boone County areas for manufacturing workers.***		
Wrap Up and Adjourn	Lauren Robins	I/D/A
• ***Meeting adjourned at 9:01 am.***		

Vision – All Central Iowan's are engaged and thriving in our workforce.